



OFFICE OF THE
Advisory Board
TOWN HALL
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October 3, 2011 Meeting Minutes

Attending: Harold Simmons, Christine Muir, Dana Metzler, Joe Dean, Ron Mikol
Absent: Dan St Jean

Meeting opened at 7:05 p.m.

Approval of Prior Meeting Minutes

Minutes from the September 13, 2011 meeting were unanimously approved.

Transfers

There were no transfer requests to consider tonight.

Review of Current Fiscal Year Expenditures

We did not have a "burn sheet" to review the expenditures so far this year. Dick Choate has agreed to serve as interim accountant until the Board of Selectmen hire a permanent replacement for Kim.

Last month, the board had questioned the expenditures under the Selectmen's Fees because it was higher than allocated. Denise provided the board with a list of the Selectmen's expenditures, and stated that it is the same it has always been. The total expenditure was still less than the amount budgeted.

FY 2013 Budget Process

Joe is in the process of reformatting the budget spreadsheet for us to use in planning for FY13. The new version will more closely match the burn sheet we receive from the accountant, making it easier to compare and review.

New Business

The new town website is up and running. The address is still www.dunstable-ma.gov.

Groton is the first town to certify its Free Cash from FY11. They have \$1.1 million, up from about \$300,000 last year.

The school district is renegotiating its debt and possibly changing the term as well. This will result in a drop for that line item in our FY13 budget.

Meeting adjourned at 7:25 p.m.

Christine Muir

Paul J. Metzler
Harold K. Simmons
Joseph A. Dean
Dana Metzler